

Instructions for completing the NIE Networks Festive Lighting Application Form

Section 1 Your details - to be completed by you the customer

Please ensure this section is completed in full and is signed by the person completing the form. NIE Networks may need to contact this person with regards to details on the form, therefore we ask that the most appropriate number that you can be reached on is added in this section.

Section 2 Contractor details - to be completed by your chosen electrical contractor

You are responsible for the appointment of an electrical contractor who will be required to complete this section of the application form.

NIE Networks recommend you appoint an approved contractor who is competent in the design, installation and testing of festive lighting and **must have** an NICEIC registration num./ ECA member.



Important: The application form will be returned as incomplete if the NICEIC registration num./ECA member number is not populated on the form.

Section 3 Festive Requirements – Completed by you or your electrical contractor

Please ensure this information is accurate as this is the information which will be used to calculate your bill. You must ensure you provide GMPRN and TMPRN details if you have applied for Festive Lighting in previous years, switch on and off dates of your festive lighting and the total wattage of all items you are connecting.



Important: The application form will be returned as incomplete if the festive requirements are not populated in full.

Section 4 Supplier details - to be signed by Supplier representative

You are required to contact an electricity Supplier to enable you to make payments for the electricity consumed by this Festive Lighting application.

Suppliers accepting festive lighting applications for 2023/2024 are:

3T Power	Hannah.porter@3tpower.com	0333 600 8800
Go Power	lynn@gopower.energy	02886760600
Power NI (part of the Energia Group)	festivenewregistrations@powerni.co.uk	



Important: Please complete all sections of this form and return to your Supplier. Your Supplier will complete Section 4 and forward your completed application to NIE Networks.

Please ensure your application form is completed in full, otherwise it will be returned to you as incomplete.

We recommend you use the check list on the last page of the application form to check all sections are completed before sending to your selected Supplier. Upon receipt and satisfactory processing of your completed application form we will issue you with an NIE Networks Note of Approval. Application forms **must be submitted to your Supplier by 27th October 2023.**

Festive Lighting Application Form

Please ensure sections 1 – 3 of this form are completed before submitting your application to your nominated Supplier. This application must be completed and returned by 27th October 2023.

If you have any queries please contact NIE Networks by email or telephone:
festivelighting@nienetworks.co.uk OR 03457 643 643

SECTION 1 - TO BE COMPLETED BY CUSTOMER REQUESTING SUPPLY

Have you applied for Festive Lighting previously? Yes / No

Contact name	_____	
Organisation	_____	
Address	_____	
Telephone number	_____	Mobile _____
Email address	_____	
* I confirm that before the installation is switched on it will conform to the current edition of the IEE Wiring Regulations (BS7671).		
Signed:	Position:	Date:

SECTION 2 - TO BE COMPLETED BY ELECTRICAL CONTRACTOR

Name and Business Address of Electrical Contractor		
Name	_____	
Business Address	_____	
Telephone number	_____	Mobile _____
DECLARATION		
I, the undersigned confirm the installation(s) will be designed, constructed, installed and tested in accordance with the current edition of the IEE Wiring Regulations (BS7671).		
Signed:	Position:	Date:
_____	_____	_____
(Electrical Contractor)		
Contractor's NICEIC registration num./ECA member:		

SECTION 3 – FESTIVE REQUIREMENTS

Festive Lighting will be billed using normal dusk to dawn street lighting hours. Please ensure you advise correct switch on and off dates and the summed total wattage of all items you are connecting as this is used in bill calculations.

City/ Town Name	GMPRN	TMPRN	Switch ON Date	Switch OFF Date	Total Wattage of ALL items to be connected in City/Town

SECTION 4 - TO BE COMPLETED BY ELECTRICITY SUPPLIER

I confirm that..... (electricity supplier) has entered into agreement with the named organisation at Section 1 to provide electricity for the Festive Requirements detailed at Section 3.		
Signed _____	Position _____	Date _____

PLEASE SEE THE FINAL CHECK LIST FOR YOUR APPLICATION ON THE NEXT PAGE

CHECK LIST BEFORE RETURNING THIS FORM

It is important to ensure you have completed all sections before returning this form. Please review the check list below before returning the application form:

- | | |
|---|----------|
| Section 1 - Completed with your details and signature | Yes / No |
| Section 2 - Completed and signed by your Electrical Contractor along with their NICEIC registration num./ ECA member | Yes / No |
| Section 3 - Completed Festive Requirements | Yes / No |
| Section 4 – To be completed by your electricity Supplier | Yes / No |